

Thank you for visiting my website to look for further assistance with a federal agency. In order to provide services, please download and complete the Privacy Act Form below. Once completed, you can send it to my office by email, postal mail or fax it to my office at 210-923-8447. Also, please send a copy of any pertinent documents along with the completed form.

Your case will then be assigned to a caseworker in our district office, and you will be contacted if more information is needed. If no further information is needed, the caseworker will send an inquiry on your behalf.

Lastly, please keep in mind that Federal agencies take time to respond due to the large volume of inquiries they receive and the research involved in each individual case. As a result, the completion of the initial stages of an inquiry can take up to 30-45 days in most cases. The investigative process can be arduous at times, and we appreciate your patience.

Should you have any questions, please contact my San Antonio district office at (210) 922-1874 or toll-free at 1-866-915-3493. I thank you in advance for your patience as I work to assist you with your request.

Constituent Service Form is available for download in two formats:

[PDF Constituent Service Form](#) and [MSWord Constituent Service Form](#)